



Hospice Society of Greater Halifax
Living fully, dying well.

Annual Report 2011

A Report to the Membership on the Finances and Activities in 2010

Hospice Society of Greater Halifax
9 Spring Street, Bedford, NS B4A 1Y4
(902) 446 0929
care@hospicehalifax.org
www.hospicehalifax.org

Our Mission

The Hospice Society of Greater Halifax is a non-sectarian, registered charity which operates in Halifax Regional Municipality. Our members come from many walks of life but share the belief that every individual has the right to expect the best possible quality of life until the very end of life. People who are dying have physical, emotional, spiritual and social needs which are not being met in spite of the vast resources of our health care system. These needs can be met by the concept of hospice, which is based in the community, cares for the whole person and respects individual choice in defining the quality of life.

The Hospice Society has two purposes:

To establish residential hospices to provide the option to die in a home-like setting for those who cannot or choose not to die at home.

To increase community awareness of issues of death and dying.

Our Society is a small organization which is building its resources. Those resources must include the connections which we can make with others to explore and develop the full potential of hospice and its practical place in this community.

Report from the Chair of the Society

As was the case in 2009-2010, this past year saw rapid growth at the Hospice Society. For our annual meeting in March 2010, we opened up our recently purchased Bedford home for the first time to the public. While we were very proud to finally have a home to call our own, it was obvious to all in attendance that the building was in dire need of some serious tender loving care. The wiring needed up-grading, there were holes in the walls and ceilings, the windows were old and drafty, the floors needed sanding, and the entire interior was in want of a good scrubbing and paint job.

Fast forward one year and you will find a home that is barely recognizable from the one we purchased from the Halifax Regional Municipality. There is much work ahead, particularly upstairs, but today the building is safe, accessible and, most importantly, exudes a home-like atmosphere to all who enter.

The tremendous accomplishment described above is but another example of the incredible work of the hard-working, dedicated group of individuals we are fortunate enough to call our hospice volunteers.

In the fall the Hospice Society continued its expansion; this time in the area of personnel. We sought a part-time Executive Director to lead the organization forward and, after an extensive search, were pleased to offer the position to Rod Doiron. Rod joined the Hospice Society in November. In a short time period he has taken on a leadership position in the areas of planning and fund-raising.

In another personnel matter, we were sad to see our Office Manager, and former member of the Board of Directors, Carolyn Fougere leave the organization to pursue full-time work in the insurance industry. Betty Morton has assumed the duties of Office Manager on a temporary basis. Those of you who know of Betty's lengthy dedication to the Hospice will realize this places us in a very positive position for our short-term operations.

The Annual Meeting always signals preparation for one of our biggest annual fundraisers, The Hike for Hospice. I look forward to seeing you along the walk.

Respectfully Submitted,
Fred McGinn
Chair, Hospice Society of Greater Halifax

Treasurer's Report for the year 2010

This year brought many good things to the Hospice Society as well as new challenges. We acquired a house in March for one dollar that is worth at least \$250,000 using a conservative estimate. This, by anyone's standards, was a good deal. It not only gave us a place to hang our hats, but it went a long way toward increasing our revenue and public image.

Income: Our total revenue this year was \$73,886.73, up \$28,025.06 over last year. (Last years total income was \$45,861.67) This increase was due largely to the increase of \$10,000 in hike revenue and a wonderful donation of \$10,000 in stock from a private donor. We received \$6000.00 in corporate grants this year, also up by \$3,000.00, this thanks to donations from RBC Dominion Securities, Mattatal's Funeral Home, and Imperial Oil. Fundraising was up also, not only by our efforts from the Hike and Angel Tree Events, but also because we benefited from other people fundraising for us. A big "thank you" goes out to Canada Revenue Agency for raising \$4442.00 and Bedford Players who raised \$1706.00 on our behalf, and last but not least to our member Ann Matthews who's Christmas Craft sale netted us over \$500.00.

I would also like to take this opportunity to thank all of those people who donated goods and services which helped incredibly to keep our renovation costs low. Their donations of furnishings, dishes and other household items, as well as all the time and energy they put in was so very much appreciated. The list is too long to mention everyone's name, but I would like to make special mention of the following: thanks to Payzant Home Hardware and Building Supplies for kitchen cupboards, Floors Plus for flooring, Barrett Lumber for providing materials for the ramp, Color Your World Bedford for many gallons of paint, Bedford Draperies for the beautiful new drapes and blinds for our big meeting room, MacFarlane Rentals Strawberry Hill for the loan of equipment for sanding, Kim Dompierre for the donation of the furnishings for our big meeting room, Sybil Sidebottom for her donation of the beautiful beveled glass panes which now grace our front hall, and as well for all the beautiful valances and curtains she made for a lot of the windows, and finally a huge thank you to Nancy McCombs and Steve Bell who just simply made the renovations happen.

Expenses: As usual when income rises, this often means expenses rise as well, and we are no exception to that rule. Our total general expenses this year were \$41,658.94 an increase of \$19,364.20 (last years total expense was \$22,294.74). The good news about this however, is that of the \$19,364.20 increase, \$18,808.74 were renovation costs, so our general expenses were only up \$555.46.

Respectfully Submitted,
Betty Morton
Treasurer, Hospice Society of Greater Halifax

Balance Sheet

As At 12/31/10

Hospice Society of Greater Halifax Balance Sheet As at 12/31/2010

ASSET

Current Assets

Clearing Acct		0.00
Royal Bank Account	<u>71,823.49</u>	
Total Cash		71,823.49
Investments		<u>100.00</u>
Total Current Assets		<u>71,923.49</u>

Capital Assets

Office Furniture & Equipment	4,402.60	
Accum. Amort. -Furn. & Equip.	<u>-1,510.50</u>	
Net - Furniture & Equipment		2,892.10
Spring St House	<u>250,000.00</u>	
Net - Spring St		<u>250,000.00</u>
Total Capital Assets		<u>252,892.10</u>

TOTAL ASSET 324,815.59

LIABILITY

Current Liabilities

HST Paid on Purchases	<u>-7,692.30</u>	
HST Owing (Refund)		<u>-7,692.30</u>
Total Current Liabilities		<u>-7,692.30</u>

TOTAL LIABILITY -7,692.30

EQUITY

Owners Equity

Retained Earnings - Previous Year		322,852.03
Current Earnings		<u>9,655.86</u>
Total Owners Equity		<u>332,507.89</u>

TOTAL EQUITY 332,507.89

LIABILITIES AND EQUITY 324,815.59

Income Statement

1/01/10 to 12/31/10

Hospice Society of Greater Halifax Income Statement 01/01/2010 to 12/31/2010

REVENUE

Sales Revenue

Donation - General	13,944.69
Donations - In Memoriam	3,528.51
Donations - United Way	4,188.16
Donations -Online	820.00
Donations -Grants and Corporate	6,000.00
Fundraising - General	7,720.91
Fundraising - Angel Tree Corporate	607.10
Fundraising - Angel Tree	4,669.12
Fundraising - Angel Tree Online	<u>500.00</u>
Fundraising - Angel Tree Total	5,776.22
Fundraising - Hike Donations	14,252.81
Fundraising - Hike On-Line	15,170.43
Fundraising - Hike T-shirt Sales	300.00
Fundraising - Hike Registration	<u>480.00</u>
Fundraising Hike Total	30,203.24
Membership Dues	1,680.00
Programs and Services Revenue	25.00
Auction Donations FMV	0.00
Less; Loss on Disposition	<u>0.00</u>
Net Auction Proceeds	<u>0.00</u>
Net Sales	<u>73,886.73</u>

TOTAL REVENUE **73,886.73**

EXPENSE

Payroll Expenses

Wages & Salaries	18,808.74
EI Expense	678.83
CPP Expense	1,286.42
Employee Tax Expense	<u>1,296.52</u>
Total Payroll Expense	<u>22,070.51</u>

General & Administrative Expenses

Accounting & Legal	1,402.77
Advertisement Purchases	1,829.06
Newsletter Production	748.00
Brochure Production	857.75
Other Communication	<u>292.15</u>

Communication Expenses Total		3,726.96
Business Transaction Fees		1,060.15
Licensing Fees and Dues		118.00
Courrier Fees	0.00	
Fundraising Postage	217.84	
Newsletter Postage	288.12	
General Postage	<u>368.04</u>	
Courrier & Postage Total		874.00
General Meeting Expenses		365.93
Hike For Hospice Expenses	1,133.20	
Angels In Memory Expenses	1,421.00	
General Fundraising Expense	<u>16.80</u>	
Fundraising Expenses Total		2,571.00
Insurance		2,583.00
Interest & Bank Charges		663.61
Admin Fees & Int.		0.00
Office Supplies		1,165.49
House Supplies		293.67
Conference Fees and Expenses		30.44
Miscellaneous Expenses		768.39
Rent		3,541.35
Repair & Maintenance		18,960.30
Telephone Spring Garden	129.68	
Telephone - Spring Street	207.51	
Security	1,185.31	
Water	175.86	
Lights	366.11	
Oil	824.49	
Utilities - Spring Garden Location	<u>104.82</u>	
Utilities Total		2,993.78
Internet fees		<u>540.10</u>
General & Admin Expenses Total		<u>41,658.94</u>
Programs and Services Expenses		
General Educational Resources		204.50
General Bereavement Program Expense	<u>77.89</u>	
Bereavement Program Expense Total		77.89
Palliative Care Volunteer Training	<u>219.03</u>	
Palliative Care Prog. Expense Total		<u>219.03</u>
Programs & Serv. Expenses Total		<u>501.42</u>
TOTAL EXPENSE		<u>64,230.87</u>
NET INCOME		<u><u>9,655.86</u></u>

Minutes: Annual General Meeting

March 31, 2010

The meeting was called to order at 7:10 pm

1. Opening remarks and welcome by Chair Fred McGinn who turned the chair over to Ann Matthews who delivered a special recognition of Betty Morton's involvement in the history of the Hospice Society and, in particular, her part in the vision of a residential hospice, and all her work and volunteer time that brought us to this special night in our first Hospice House.
2. Minutes of 2009 AGM - Stephanie Connidis moved, and Betty Morton seconded, that the minutes be approved. Motion carried.
3. Treasurer's Report - moved for acceptance by Betty Morton, treasurer; seconded by Rob Horton. Motion carried.
4. Nomination and Election of Board - the following board members re-offered: Jacquie Bell, Dr. Stephanie Connidis, Paulette Edwards, Dr. Robert Horton, Fred McGinn, Kathleen McKinnon, Betty Morton, Michelle Pinfeld, and Alan Tottman. A new nominee was Karen Dempsey. There were no other nominees from the floor. A question was raised about the number of Board members; the by-laws stipulate no fewer than eight; no more than fifteen. Tina Litven moved, and Donna Hanczaryk seconded, that the full slate of officers be accepted. Motion carried.
5. The Year Ahead
 - Board Restructure & Governance - Fred McGinn - the following points were made: the office will be moving to this address as soon as the electrical work is done; monthly meetings of the Board will be either by teleconference or with a general member's meeting every other month except for July; volunteers are encouraged to come and get involved; a capital campaign should get started within the next year, and we will need "new blood" on the Board, including people who can help with a major fund raising project.
 - Working Groups - Looking for Leaders - Fred McGinn - We have been successful running the Hospice Society by using working groups for the past five years, including fund raising, communication, and education/programs/services. This year we will have something for everybody, including gardening, painting, office support, general maintenance, and grant writers for corporate sponsorship, as well as the previously mentioned groups. A form for people to fill out to identify their interests is available at the registration desk.

A charity golf tournament is coming up and the HSGH will be receiving 50% of the entry fees. Nustadia Recreation, Inc. is the organizer of the tournament.

- Vision for Initial Programs - Jacquie Bell - Grief support groups will continue at this venue with a change of time and day to Saturday mornings at 9:45, once the office is moved. We also plan to offer a caregiver's support group and others as requested by the Bedford community. A hospice/palliative care training program will be offered in the fall, and following that, volunteer support for "managing your diagnosis" will be initiated. The Hospice Society is currently represented on a city-wide group looking at the end-of-life needs of the homeless and marginally housed population; our role initially will entail providing education for shelter staff and residents on end-of-life care. Starting this fall, we hope to begin a public education series, to be provided every three months, on issues of end-of-life care, caregiving, and grief and bereavement. The palliative care program at the QEII may be starting an ambulatory clinic here, and we plan on having a day hospice in place within a year and a half.

General Discussion/Questions - Fred McGinn - A question was raised about the buy-back clause the City maintains on the House. If that were to occur, the Society would be reimbursed for any monies we put into the House; however, if we establish ourselves here, the chances of that happening are pretty slim. Fred told the story of the St. John Hospice and the public support that was garnered when the Province decided to back down on their initial commitment for the operating expenses on the residential hospice; the Province re-instituted its promised funds.

Rob Horton stated that the programs and services we're proposing to provide are badly needed. He fully expects an ambulatory clinic here and a day hospice, and a residential hospice within five years. The City had been concerned about the tennis courts and playground adjacent to the facility; Rob stated that we are quite happy that those are next to our House.

Fred mentioned that we had just had a visit from a housing inspector, who gave us a good report in general on the state of the house except for the veranda roof. It also needs new wiring.

The meeting was adjourned at 8:30 pm. Refreshments were served.

Respectfully Submitted,
Jacquie Bell
Secretary

Board of Officers and Directors 2010/2011

Officers

Fred McGinn, Chair
Betty Morton, Vice-Chair/Treasurer
Jacquie Bell, Treasurer

Directors

Dr. Stephanie Connidis
Karen Dempsey
Paulette Edwards
Dr. Robert Horton
Kathleen McKinnon
Judy Simpson
Alan Tottman

Board of Directors Nominations 2010/2011

Returning Directors

Jacquie Bell
Dr. Stephanie Connidis
Paulette Edwards
Dr. Robert Horton
Fred McGinn
Kathleen McKinnon
Betty Morton
Judy Simpson

Nominations of Board Directors

Membership List 2010/2011

Hashem Abou-Shahla	Donna Hanczaryk	Paddy Muir
Lely Abud	Alex Handyside	Karin Myers
Carol Anne Ando	Natasha Hartling	Karen Nieuwland
Judy Arbique	Karen Hazelden	Sheila Nunn
Margaret Archibald	Christine Heggelin	John Owen
Kathy Aucoin	Melissa Hodgett	Brian Penney
Cathy Baker	Robert Horton	Darleen Pike
Doris Balch	Todd Howlett	Dave Pike
Marlene Barnett	Karen Hyde	Michelle Pinfold
Judith Bates	Barbara Jannasch	Carol Pottie
Stephen Bates	Charles Kalinsky	Joseph Pratt
Jacquie Bell	Mike Kennedy	Beth Pyesmany-Arsenault
Tom Bell	Catherine King	Catherine Regan
Diane Birch	Patricia Kipping	Holly Ross
June Bourque	Ethel Kostman	Gaby Roughneen
Gina Burgess	Martin Lajoie	Elizabeth Salton
Ann Cant	Teresa Lee	Sybil Sidebottom
Gillian Childs	Tina Litven	Dianne Simister
Brenda Coish-Ginn	Jennifer MacDonald	Judy Simpson
Andrew Connidis	Laraine MacDonald	Lorene Simpson
Stephanie Connidis	Liz MacDonald	Christine Spence
Mary E.Cooley	Jamie MacDougall	Valerie Spencer
Elizabeth Cowley	Ann MacLean	Sue Stewart
Phillip Cox	Sharon MacLeod	Betty Theriault
Beverley Deelstra	Norma Mastrangelo	Allan Tobacca
Karen Dempsey	Ann Matthews	Alan Tottman
Katharine Derrick	Peggy McCalla	Robert Vogler
Wayne Dombroski	Nancy McCombs	Shari Vogler
Heather Dymont	Mary S.McDonald	Janice Webber
Andrea D'Sylva	Angela McFadden	Linda Wilke
June Edwards	Fred McGinn	Rosemary Williams
Paulette Edwards	Paul McIntyre	Jean Woodworth
Jan Evans	Kathleen McKinnon	S. Elizabeth Wright
Euna Ferguson	Jessica Metter	
Carolyn Fougere	Barbara Miller	
Belinda Gray	Sass Minard	
Pamela Gray	Betty Morton	
Dawn Green	Lori Morton	