



**Hospice Society of Greater Halifax**

*Living fully, dying well.*

# **Annual Report 2010**

**A Report to the Membership on the Finances and Activities in 2009**

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## **Our Mission**

The Hospice Society of Greater Halifax is a non-sectarian, registered charity which operates in Halifax Regional Municipality. Our members come from many walks of life but share the belief that every individual has the right to expect the best possible quality of life until the very end of life. People who are dying have physical, emotional, spiritual and social needs which are not being met in spite of the vast resources of our health care system. These needs can be met by the concept of hospice, which is based in the community, cares for the whole person and respects individual choice in defining the quality of life.

**The Hospice Society has two purposes:**

- **To establish residential hospices to provide the option to die in a home-like setting for those who cannot or choose not to die at home.**
- **To increase community awareness of issues of death and dying.**

Our Society is a small organization which is building its resources. Those resources must include the connections which we can make with others to explore and develop the full potential of hospice and its practical place in this community.

## **Report from the Chair of the Society**

We have a house! What a glorious statement to write for our 2010 Annual General Meeting.

For some of you, it has been a long, long road to this point: Fundraising for the Hospice Society in the sun, snow and rain. If you are like me, there were likely times when you wondered if we would ever accomplish this significant goal. For those of you who are new to the Hospice Society of Greater Halifax: Welcome. You have joined our army of volunteers at a major turning point in our history.

The house is not perfect; it requires work. But from this point on, it will become the central point of all Hospice events; beginning in May when we use the house for a combination event: The Annual Hike for Hospice and Spring Street Open House. The house will also be used as a mechanism to provide a more transparent governance of the Hospice Society. Every second month for the coming year (schedule TBA) we will hold our board meetings at the Bedford home. The meetings will be open to all, and prior to each of these meetings Hospice Committees will meet, allowing their business to move directly to the Board Meeting agenda. In this manner we hope to encourage greater involvement in the operations of the Hospice Society by engaging members more directly.

2009/2010 was another good year for the Hospice Society, thanks to the tremendous support of our volunteers. The year ahead will see us continue to operate our major fundraisers (i.e., Hike for Hospice, and Angels In Memory). However, we will also be working towards the development of a Capital Campaign which we hope to unveil in 2011. In addition to fundraising, the new home allows us to work towards expanding our current programs. There is much to do, but for the moment I am thankful for the work of the Board, our Office Administrator, Carolyn and each of you for helping us spread our mission: Living Fully – Dying Well.

I look forward to working with you in the coming year.

Sincerely,

Fred McGinn  
Chair, Hospice Society of Greater Halifax

## Treasurer's Report for the year 2009

In 2009, once again, our revenue exceeded our expenses by \$7,156.31, with an HST refund of \$2709.00 pending for a net gain of \$9,865.31. While it may not seem like a huge sum we are definitely going in the right direction; we accomplished a great deal this year.

Our total income was \$45,861.67, with \$26,242.03 coming from two major fundraisers. The rest came from a variety of sources: the sale of our donated quilt, private donations, corporate donations and grants etc. Our expenses were \$38,705.36, which was used to pay one part-time salary, maintain an office and run the bereavement program as well as produce quarterly newsletters, brochures and other materials to raise awareness about the organization.

As the old saying goes, you have to spend money to make money, and because of our consistent growth, as shown by our financial statements, Halifax Regional Municipality had enough faith in our organization to accept our proposal in regard to 9 Spring Street. Although it is not reflected in this financial statement our assets will take a big jump this year.

While it remains to be seen, it is anticipated that our general expenses for the operation of the house should not exceed that of maintaining the office in Halifax. The taxes and heat costs are yet unknown. However, we believe it shouldn't surpass that of the annual rent for the office space.

In the coming year, it will be necessary to concentrate our efforts on growing the two major fundraisers, and possibly adding a third event. As well, we will actively solicit more corporate and business sponsorships. This will be an essential part of the development of the new programs and support groups we hope to start this year.

Thanks for all your support and help with fundraising last year; we look forward to enjoying another very productive and rewarding year.

Sincerely,

Betty Morton  
Treasurer

# Balance Sheet

As At 12/31/09

## ASSET

### Current Assets

Royal Bank Account	67,557.34	
Total Cash		67,557.34
<b>Total Current Assets</b>		<b>67,557.34</b>

### Capital Assets

Office Furniture & Equipment	4,096.18	
Accum. Amort. -Furn. & Equip.	(1,510.50)	
Net - Furniture & Equipment		2,585.68
<b>Total Capital Assets</b>		<b>2,585.68</b>

**TOTAL ASSET** 70,143.02

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## LIABILITY

### Current Liabilities

HST Paid on Purchases	(5,418.01)	
HST Owing (Refund)		(5,418.01)
<b>Total Current Liabilities</b>		<b>(5,418.01)</b>

**TOTAL LIABILITY** (5,418.01)

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## EQUITY

### Owners Equity

Retained Earnings - Previous Year		68,404.72
Current Earnings		7,156.31
<b>Total Owners Equity</b>		<b>75,561.03</b>

**TOTAL EQUITY** 75,561.03

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**LIABILITIES AND EQUITY** 70,143.02

# Income Statement

1/01/09 to 12/31/09

## **REVENUE**

### **Sales Revenue**

Donation - General	7,699.21
Donations - In Memoriam	1,235.00
Donations - United Way	5,030.68
Donations -Online	1,290.00
Donations -Grants and Corporate	2,750.00
Fundraising - General	1,391.75
Fundraising - Angel Tree	5,702.26
Fundraising - Angel Tree Online	50.00
Fundraising - Angel Tree Total	5,752.26
Fundraising - Hike Donations	10,867.77
Fundraising - Hike On-Line	8,715.00
Fundraising - Hike T-shirt Sales	190.00
Fundraising - Hike Registration	110.00
Fundraising Hike Total	19,882.77
Membership Dues	<u>830.00</u>
<b>Net Sales</b>	<b><u>45,861.67</u></b>
<b>TOTAL REVENUE</b>	<b><u>45,861.67</u></b>

## **EXPENSE**

### **Payroll Expenses**

Wages & Salaries	15,297.70
EI Expense	747.50
CPP Expense	1,435.72
Employee Tax Expense	<u>1,638.70</u>
<b>Total Payroll Expense</b>	<b>19,119.62</b>

### **General & Administrative Expenses**

Accounting & Legal	700.00
Advertising	2,196.63
Communications Materials -	986.44
Business Fees & Licenses & Dues	584.83
Courier & Postage	689.62
Meeting Expenses	347.22
Fundraising Expense	1,028.13
Insurance	1,650.00
Interest & Bank Charges	611.52
Office Supplies	655.60
Consultant/Professional Fees	100.00
Property Taxes	962.50
Miscellaneous Expenses	160.80
Rent	7,422.12
Repair & Maintenance	139.99
Telephone	385.86
Website - hosting, maintenance etc	180.00
Conference Fees and Expenses	180.00
Utilities - Lights etc	174.76
Internet fees	<u>429.72</u>
<b>Total General &amp; Admin. Expenses</b>	<b><u>19,585.74</u></b>
<b>TOTAL EXPENSE</b>	<b><u>38,705.36</u></b>

**NET INCOME**

**7,156.31**

## Minutes: Annual General Meeting

March 25, 2009

### Meeting held at 6095 Coburg Road

### Registration at 6:45 pm

The meeting was called to order at 7:20 pm

1. Opening remarks by Chair Fred McGinn.
2. Minutes of 2008 AGM were generally approved. Motion to approve Alan Tottman, seconded Brian Penney, all in favour.
3. Executive reports were given.     A. Chair's report by Fred McGinn, Chair  
                                                  B. Treasurer's Report by Michelle Pinfold, Treasurer
4. Nomination of officers, with entire existing Board of Directors: Scott Christie, Dr. Stephanie Connidis, Paulette Edwards, Pamela Gray, Gay Harley, Dr. Robert Horton, Dr. Todd Howlett, Fred McGinn, Kathleen McKinnon, Betty Morton, Michelle Pinfold, and Alan Tottman, all re-offering, and with 1 new board member being nominated.

New nominee was Jacquie Bell. There were no other nominees from the floor, and members were asked to vote on the full slate of officers as offered. All were in favor. The board was approved.

5. Brief update of fundraising activities given by Betty Morton which included the Hike for Hospice 2008, the Art and Antique Auction and Angels in Memory. Brief update of bereavement program given by Carolyn Fougere which included Bereavement Support Drop In Group, Grieving Circle (6 week program), Coping with the Holidays talk, and Grief Walker film.
6. Presentation, 'Palliative Care Volunteer Training Program', by Donna Hanczaryk, Coordinator Palliative Care Volunteers Services, VON Greater Halifax. An overview of the VON Palliative Care Volunteer Training Program was given to our membership. It included volunteer responsibilities/job description/introduction to palliative care; communication skills; the philosophy and development of palliative care; issues for dying persons and families - emotional, psychological, and social; and recognizing signs and symptoms of impending death/closure.
7. Meeting was adjourned at 8:30 pm and refreshments were served.

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Pamela Gray, Secretary

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Approved by Members

## **Board of Officers and Directors 2009/2010**

### **Officers**

Fred McGinn, Chair  
Alan Tottman, Vice-Chair  
Betty Morton, Secretary/Treasurer

### **Directors**

Jacquie Bell  
Scott Christie  
Dr. Stephanie Connidis  
Paulette Edwards  
Pamela Gray  
Gay Harley  
Dr. Robert Horton  
Dr. Todd Howlett  
Kathleen McKinnon  
Michelle Pinfold

## **Board of Directors Nominations 2010/2011**

### **Returning Directors**

Jacquie Bell  
Dr. Stephanie Connidis  
Paulette Edwards  
Dr. Robert Horton  
Fred McGinn  
Kathleen McKinnon  
Betty Morton  
Michelle Pinfold  
Alan Tottman

### **Nominations of Board Directors**



## Membership List 2009/2010

Lely Abud	Ethel Kostman
Carol Anne Ando	Martin Lajoie
Kathy Aucoin	Teresa Lee
Doris Balch	Tina Litven
Judith Bates	Jennifer MacDonald
Stephen Bates	Laraine MacDonald
Jacquie Bell	Liz MacDonald
Diane Birch	Ann Matthews
June Bourque	Peggy McCalla
Gina Burgess	Mary S. MacDonald
Ann Cant	Angela McFadden
Gillian Childs	Fred McGinn
Scott Christie	Paul McIntyre
Brenda Coish-Ginn	Kathleen McKinnon
Andrew Connidis	Jessica Metter
Stephanie Connidis	Barbara Miller
Mary E. Cooley	Sass Minard
Elizabeth Cowley	Betty Morton
Phillip Cox	Lori Morton
Karen Dempsey	Paddy Muir
Katharine Derrick	Karin Myers
Wayne Dombroski	Karen Nieuwland
Heather Dymment	Sheila Nunn
June Edwards	John Owen
Paulette Edwards	Brian Penney
Jan Evans	Darleen Pike
Euna Ferguson	Dave Pike
Carolyn Fougere	Michelle Pinfold
Pamela Gray	Carol Pottie
Donna Hanczaryk	Joe Pratt
Alex Handyside	Catherine Regan
Natasha Hartling	Elizabeth Salton
Karen Hazelden	Sybil Sidebottom
Christine Heggelin	Diane Simister
Melissa Hodgett	Lorene Simpson
Robert Horton	Christine Spence
Todd Howlett	Valerie Spencer
Karen Hyde	Allan Tobacca
Barbara Jannasch	Alan Tottman
Mike Kennedy	Shari Vogler
Catherine King	Janice Webber
Patricia Kipping	S. Elizabeth Wright